

Date: 22 July 2020



District Council

Town Hall, Penrith, Cumbria CA11 7QF

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Dear Sir/Madam

Accounts and Governance Committee Agenda - 30 July 2020

Notice is hereby given that a meeting of the Accounts and Governance Committee will be held at 6.00 pm on Thursday, 30 July 2020.

This meeting will be a virtual meeting and therefore will not take place in a physical location following guidelines set out in Section 78 of the Coronavirus Act 2020.

[This Council meeting will be held virtually on Microsoft Teams](#)

1 Apologies for Absence

2 Minutes of Previous Meeting

To sign the minutes AGc/01/06/20 to AGc/08/06/20 of the meeting of this Committee held on 30 June 2020 as a correct record of those proceedings (copies previously circulated).

3 Declarations of Interest

To receive declarations of the existence and nature of any private interests, both disclosable pecuniary and any other registrable interests, in any matter to be considered or being considered.

4 External Audit Reports (Pages 5 - 28)

To consider report F24/20 from the Interim Director of Corporate Services which is attached and which sets out one report from the Council's External Auditor, Grant Thornton.

RECOMMENDATION that the report be noted.

5 Internal Audit Update and Audit Plan 2020/2021 - 2022/2023 (Pages 29 - 44)

To consider report F25/20 from the Interim Director of Corporate Services which is attached and which seeks to:

1. update on a change in the arrangements for the provision of the Internal Audit Service for the Council; and
2. seek approval for the Council's Internal Audit Annual Plan for 2020-2021. Under the Council's Constitution, approval of the Audit Plan rests with this Committee.

6 Human Resources and Appeals Committee Terms of Reference *(Pages 45 - 52)*

To consider report G28/20 from the Assistant Director Governance which is attached and which seeks to consider reviewing the terms of reference of the Human Resources and Appeals Committee.

RECOMMENDATIONS that the Accounts and Governance Committee:

1. Recommend to Council that the proposed amendments to the Terms of Reference of the Human Resources and Appeals Committee are approved, and
2. Recommend to Council that an additional paragraph in the Terms of Reference for the Human Resources and Appeals Committee, be added, to reflect that the Committee will nominate a Member to participate in the Management of Change Panel, as set out in the draft Management.

7 Accounts and Governance Committee Work Programme *(Pages 53 - 54)*

To consider report F26/20 from the Interim Director of Corporate Services which is attached and which seeks to set out the work programme for the Accounts and Governance Committee.

RECOMMENDATION that the Accounts and Governance Committee approve the Work Programme as set out at Appendix 1 (to follow).

8 Any Other Items Which the Chairman Decides are Urgent

9 Date of Next Scheduled Meeting

The next scheduled meeting of this Committee was confirmed as 10 September 2020.

Yours faithfully



R Rouse
Chief Executive

Democratic Services Contact: Vivien Little

Encs

For Attention

All members of the Council

Chairman – Councillor M Eyles (Liberal Democrat Group)

Vice Chairman – Councillor D Ryland (Independent Group)

Councillors

A Connell, Liberal Democrat Group

P Dew, Conservative Group

S Lancaster, Independent Group

D Lawson, Green Group

J C Lynch, Conservative Group

N McCall, Liberal Democrat Group

R Orchard, Conservative Group

Standing Deputies

P G Baker, Liberal Democrat Group

M Clark, Independent Group

L Harker, Liberal Democrat Group

H Fearon, Conservative Group

G Nicolson OBE, Conservative Group

W Patterson, Independent Group

A Ross, Green Group

A Todd, Conservative Group

Please Note:

1. **Section 78 of the Coronavirus Act 2020 and the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 mean that this meeting of Eden District Council is classed as a virtual meeting.**
2. **Under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a public meeting (unless stated otherwise) and as such could be filmed or recorded by the media or members of the public**